



Regional School of Public Administration (Phase 1)

A Joint Initiative of the European Union
and the OECD, principally financed by the EU



**FIFTH MEETING OF THE RESPA STEERING COMMITTEE
PRISTINA, 7TH NOVEMBER 2007**

RESPA/SC(2007)A3

**Hotel Gorenje
Veternik, Pristina**

AGENDA

- 1. ADOPTION OF THE AGENDA**
- 2. ADOPTION OF THE LIST OF DECISIONS OF THE APRIL 2007 SC MEETING**
- 3. NETWORKING RESPA WITH OTHER INSTITUTIONS**
- 4. PROGRESS REPORT BY THE CHAIR AND THE SECRETARY**
- 5. REPORT ON THE IMPLEMENTATION OF THE PUBLIC SECTOR ETHICS RESOURCE**
- 6. TRAINING NEEDS ASSESSMENT**
- 7. INDICATIVE WORK PLAN FOR 2008**
- 8. RESPA'S FUTURE INSTITUTIONALISATION :
REFLECTIONS OF THE STEERING COMMITTEE MEMBERS AND OF THE CHAIR**
- 9. ANY OTHER BUSINESS**

ANNOTATIONS TO THE DRAFT AGENDA

1. <u>Adoption of the Agenda</u>	RESPA/SC(2007)A3
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The Steering Committee is invited to

- o **Agree** to the meeting agenda

2. <u>Adoption of the List of decisions of the April 2007 SC Meeting</u>	RESPA/SC(2007)M2
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Article 14 stipulates that formal approval should take place at the beginning of the current SC Meeting.

The Steering Committee is invited to

- o **Agree** to the list of decisions of the April 2007 SC Meeting

3. <u>Networking ReSPA with other Institutions</u>	RESPA/SC(2007)3/001 RESPA/SC(2007)3/002 RESPA/SC(2007)3/003 RESPA/SC(2007)3/004 RESPA/SC(2007)3/005a RESPA/SC(2007)3/005b RESPA/SC(2007)3/006
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Article I of the Protocol of cooperation on the creation of the Regional School of Public Administration sets out the general cooperation objectives, and article II 1 a) specifies further the obligation to develop activities "*stimulating cooperation between public administration institutions from the region and similar institutions in the European Union, as well as participation in international networks*".

Pursuant those objectives, following-up on the Meeting with **EU Schools of PA** and the decision of the 4th session of the Steering Committee, held in Brussels on 25 and 26 April 2007, after the meeting with the ReSPA heads of Schools and Institutes held in Ljubljana on 14th June 2007, and after due consultation with the Steering Committee Members and the Chair, the ReSPA secretary developed **additional** training modules in 2007 (see document RESPA/SC(2007)3/001):

- o **Cooperation with the French ENA:** a module on the impact of the organic budget law on the organisation of the work of Government, October 2007;
- o **Cooperation with the Greek EKKDA:** a module on training management, September 2007;
- o **Cooperation with NISPAcee:** a module on Policy advisory capacities, September 2007
- o **Cooperation with the ILO-ITC and Sigma:** a module on public procurement training, November 2007;
- o **Cooperation with the Italian SSAP:** a module on the European Senior Civil Servants, November 2007.

Pursuant those international networking objectives, the secretary has organised for the Steering Committee Members to participate to a selection of European and international professional networking events. At the 4th session of the Steering Committee held in Brussels, 26 April 2007, the Chair stressed that "*delegates will have to deliver to the ReSPA Secretariat a written report shortly after the conference/meeting for circulation to all SC Members, and that SC Members will have to make a short presentation of the main points of the conference at the 5th session of the SC*".

- o **Romanian National School of Political Studies and Public Administration,** Bucharest in May 2007, conference on the Impact of Europeanisation on the Public Administration,

report by the representatives of Kosovo and Montenegro ; (see document RESPA/SC(2007)3/002):

- **19th Conference on Training Senior Civil Servants**, Tallinn in June 2007, **report by the representative of Croatia** ; (see document RESPA/SC(2007)3/003):
- **Annual conference of AIEIA**, Abu-Dhabi, July 2007, **report by the representative of the former Yugoslav Republic Of Macedonia** ; (see document RESPA/SC(2007)3/004):
- **Annual conference of EGPA**, Madrid, September 2007, **report by the representatives of Albania and of Bosnia and Herzegovina**. (see document RESPA/SC(2007)3/005):

The Secretary participated at the **NISPAcee annual conference** held in Kiev, May 2007. The secretary had the opportunity to deepen the NISPAcee-ReSPA relations. In particular, the director of NISPAcee suggested that the 2009 NISPAcee Annual conference could be jointly organised with ReSPA in the Western Balkans. (See document ReSPA/SC(2007)3/06).

The Secretary met twice in Paris with **UNDP representatives**, and worked on the implementation of the communities of practice. The Secretary was also invited at the Civil Service Community of Practice Meeting held in Budva, Montenegro, 11 – 12 October 2007.

The Steering Committee is invited to

- **Take note** of the achievement of the Secretary in following-up on the ReSPA cooperation with EU Schools and Institutes of Public Administration;
- **Take note** of the reports presented by the Steering Committee Members on their participation to established professional networks;
- **Accept** the invitation received by NISPAcee to co-organise the 2009 NISPAcee annual conference, and **Invite** the secretary to follow-up;
- **Invite** the Secretary to deepen and widen cooperation with other institutions sharing the same objectives.

4. Progress Report by the Chair and the Secretary	ReSPA/SC(2007)3/007
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The Chair and the Secretary will provide a short update on institutional issues and developments since January 2007. In particular, the Secretary will discuss the lessons learned of the first year of training delivery within the ReSPA framework, the implementation of contracted resources in the countries and entities and the networking events.

The Steering Committee is invited to

- **Take note** of the implementation of the 2007 programme of work by the Secretary;
- **Commit** to meet deadlines for registering participants to ReSPA activities;
- **Take note** of the difficulties encountered by some participants in getting visa;
- **Take note** of the difficulties encountered by some countries and entities to contract resources locally, and of the contrasted quality of the contributions made by those local resources.
- **Recall** the responsibilities of the Steering Committee members to ensure that the contracted resources are used effectively.

5. Report on the implementation of the Public Sector Ethics Resource	
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At the 3rd ReSPA Steering Committee, 31 January 2007 held at the Headquarters of Human Management Resource Authority, Podgorica, Montenegro, it was decided not to implement the Public Sector Ethics Resource as an activity with the ReSPA work plan 2007. The representative of the former Yugoslav Republic of Macedonia expressed the interest of his country to develop a PSER project in 2007, and agreed to report on its implementation at the Fifth Session of the Steering Committee. Due to the change of ownership of the copyrights of the original toolkit during summer 2007, the implementation of the PSER has been delayed. It is suggested that the report will be presented at the 6th session of the Steering Committee, in January 2008.

The Steering Committee is invited to

- **Take note** of the postponement of the implementation of the PSER in the former Yugoslav Republic of Macedonia.

6. Training Needs Assessment**RESPA/SC(2007)3/008**

In its fourth session, held in Brussels, in April 2007, the Chair asked the Secretary to develop a Training Needs Analysis report based on contributions received from Steering Committee Members.

The document provides the Steering Committee members with an indication of the commonalities in terms of needs for training as well as indications on the needs for training that can best be addressed at a regional level.

The Steering Committee is invited to

- **Take note** of the synthesis document developed by the secretary;
- **Invite** the secretary to develop the future ReSPA training programme along those lines.

7. Indicative Work Plan for 2008**RESPA/SC(2007)3/009**

According to Article III.3 of the Protocol of cooperation, the Steering Committee should give guidance on future activities of ReSPA. Art 18 of the Rules of Procedure requires that, before the conclusion of each calendar year, the Steering Committee provides its guidance on the plan of activities for the following year.

During Phase 1, not only substantive issues will need to be delivered (training, research, etc.), but also work on the institutional design of ReSPA will need to be completed to prepare for transition to phase 2.

This document provides the Steering Committee members with an Outline Plan of Activities for 2008, containing 2 parts:

- Work on institutional design
- General Substantive activities.

The Steering Committee is asked to agree to this Outline so that the Secretary can draw up a full document for discussion at the first Steering Committee meeting in 2008.

The Steering Committee is invited to

- **Provide Guidance** on the Outline Plan of Activities for 2008.
- **Decide** on the dates and locations of the 6th, 7th and 8th sessions of the Steering Committee.

8. ReSPA's future institutionalisation :reflections of the Steering committee members and of the Chair

According to Article V.1 of the Protocol of cooperation, within two years from the entry into force of the protocol, i.e. May 2008, the parties will consider further institutionalisation of their cooperation, including participation by all parties in the funding arrangements.

In her correspondence to the Chair in September 2007, supported by the Steering committee Member of Montenegro, the Steering Committee Member for Kosovo reiterated the interest of regional stake holders to pursue the institutionalisation of ReSPA.

The chair will inform the Steering Committee of the state of play with regards institutional perspectives and gather inputs and suggestions from the Regional Steering Committee Members.

The Steering Committee is invited to

- **Take note** of the institutionalisation process.
- **Provide Guidance** on the work-methods for the preparation of Phase 2

9. Any Other Business