



Regional School of Public Administration (Phase 1)

A Joint Initiative of the European Union
and the OECD, principally financed by the EU



RESPA/SC(2007)3/006

NETWORKING RESPA WITH OTHER INSTITUTIONS

Article I of the Protocol of cooperation on the creation of the Regional School of Public Administration sets out the general cooperation objectives, and article II 1 a) specifies further the obligation to develop activities "stimulating cooperation between public administration institutions from the region and similar institutions in the European Union, as well as participation in international networks".

The Secretary participated at the NISPAcee annual conference held in Kiev, May 2007. The Secretary had the opportunity to deepen the NISPAcee-ReSPA relations. In particular, the director of NISPAcee suggested that the 2009 NISPAcee Annual conference could be jointly organised with ReSPA in the Western Balkans.

The Steering Committee is invited to

- **Accept** the invitation received by NISPAcee to co-organise the 2009 NISPAcee annual conference.



ReSPA Steering Committee
 OECD, ReSPA (TE2452),
 2, rue André Pascal
 75775 Paris Cedex 16
 France

October 30, 2007

Dear members of the ReSPA Steering Committee,

The NISPAcee Steering Committee and I we have communicated with the ReSPA Secretary Mr. Nicolas Dubois about possible ways of cooperation between our institutions. The NISPAcee Steering Committee would welcome an opportunity to develop joint activities in your region. During the discussions NISPAcee Steering Committee suggested to organize the major NISPAcee yearly activity, its 2009 annual conference, in Western Balkans. It seems for us an excellent possibility to join our efforts and therefore I apply to you with this proposal and a question, if ReSPA would be interested in becoming a local co-organizer of the 17th NISPAcee Annual Conference.

The annual conference is the most important event of our network which provide the forum for our member institutions, academicians, researchers as well as school managers, but also, practitioners, governmental officials and representatives of international and donor organizations to meet and exchange their knowledge and experience and discuss many relevant issues concerning public administration in CEE countries and its implications in the education and training in the field. Usually the conference is attended by about 300 participants from all of the CEE countries as well as from the EU, USA and other parts of the world.

The term of the conference is usually in May for two and half days, starting on Thursday morning and finishing on Saturday noon. The term is settled in the mutual agreement between NISPAcee and the local organizer of the conference.

The main theme of the conference is usually suggested by the NISPAcee Steering Committee and consulted with the local organizers in order to accommodate the needs and interests of a region in which the conference is going to be implemented. The programme of the conference consists on sessions on the main conference theme and in addition also on general sessions which accept high quality papers on different topics, several panel sessions and forums, and meetings of several NISPAcee research working groups. Local organizers are expected to attract the attention of the national government and invite high level governmental representative/s for the official opening of the conference. For more information about the scope and the format of the conference programme I would recommend to you to check the NISPAcee website and the information about the programme of e.g. the last conference 2007: www.nispa.sk

POLIANKY 5, 841 01 BRATISLAVA 42, SLOVAK REPUBLIC

The local organizer is also expected to suggest the most appropriate venue for the conference and a hotel/s for conference participants concerning the location, available services and prices. NISPAcee needs acceptable quality for a reasonable price, as the financial resources of the organization are very limited and we are looking for low costs of the conference in order to keep low conference fees. These enable more participants from CEE countries to participate. Usually we are aiming to find a hotel with all the necessary rooms for conference meetings and accommodation for participants. For conference meetings we need a big room for the plenary session for about 300 – 350 participants and in addition 8 – 12 smaller rooms with a capacity of 20 – 50 seats for parallel working sessions and working groups meetings. These issues are settled in consultation and agreement with the NISPAcee Executive Director.

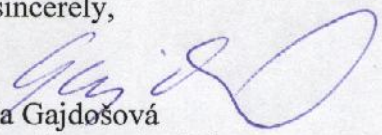
Important parts of the conference are also social events, usually a dinner/reception on the first and second day evenings and a visit/tour/sightseeing on Saturday afternoon. Local organizers are usually responsible for these arrangements and the costs.

In addition the local organizers are responsible for the preparation of conference folders and provide necessary staff for the conference registration and assistants for conference meeting rooms.

All the tasks of the local organizers could be negotiated in more details when an institution is committed for co-organizing of the conference. NISPAcee is open to suggestions and requirements of a local partner.

I would appreciate your early decision in this matter as we need to start with the preparation of the conference at the beginning of the year 2008. If you have any question please let me know in your earliest convenience. We are looking forward cooperating with your institution.

Yours sincerely,



Ľudmila Gajdošová
NISPAcee Executive Director