



Regional School of Public Administration (Phase 1)

A Joint Initiative of the European Union
and the OECD, principally financed by the EU



ReSPA/SC(2008)M1

RESPA LIST OF DECISIONS
6TH SESSION OF THE RESPA STEERING COMMITTEE
PARIS
30-31 JANUARY 2008

6th ReSPA Steering Committee, 30-31 January 2008

Headquarters of the OECD, Paris

According to art 14 of the Rules of Procedure, the Secretary submits to the Members of the Steering Committee the list of decisions within 7 days after the 6th Session. If no objection was made during the following 2 weeks, the list of decisions is considered informally approved.

Art 14 of the Rules of Procedure stipulates that formal approval should take place at the beginning of the current session.

Committee action

The Steering Committee is invited to:

- **Approve** the list of decisions of the 6th Session of the Steering Committee.

All signatories and parties of the ReSPA protocol of cooperation were present at the 6th Session of the Steering Committee.

In its 6th session, the Steering Committee¹, Chaired by the EC, took the following decisions:

1. Adoption of the Agenda	RESPA/SC(2008)A1
The agenda of the meeting was adopted .	
2. Approval of the list of decisions, 5th session of the Steering Committee, Pristina, November 2007.	RESPA/SC(2007)M3
The List of decisions of the November 2007 Steering Committee Meeting was adopted and it was decided to post them on ReSPAweb.	
3. Presentations of the 2007 Activity Report by the Secretary and from the Steering Committee Members.	RESPA/SC(2008)1/001
<p>The Steering Committee reviewed the reports of activities</p> <p>At the invitation of the Chair, the Secretary presented a report of the 2007 activities covering training activities, institutional building, the establishment of the website and networking activities.</p> <p>According to Art 4 of the Rules of Procedure, the Steering Committee Members are expected to inform the Steering Committee of the needs of his/her country's public administration system, but also to report on the country's achievements in terms of regional cooperation. Steering Committee Members reported on the implementation of the ReSPA 2007 programme of work as well as on the regional cooperation their governments carried out in 2007. In accordance with Art. 4 of the rules and procedures, the Chair asked that each Steering Committee member submit a written report covering the country's achievements with regards to regional cooperation. The report is to be submitted by 15 February 2008.</p> <p>The Chair invited the Secretary to incorporate the comments made by the Steering Committee Members into document ReSPA/SC(2007)1/001 In particular, the Chair invited the Secretary to prepare a paper on the costs of ReSPA training for discussion at the 7th session of the Steering Committee, 23-24 April 2008 in Maastricht.</p> <p>The Chair invited the representative of Serbia, supported by the representatives of Croatia and of Montenegro to prepare a training evaluation guideline for discussion and approval at the 7th session of the Steering Committee, 23-24 April 2008 in Maastricht.</p>	

¹ For list of Steering Committee Members, please see Annex 1

4. Report by the Secretary on networking ReSPA with other Institutions.	RESPA/SC(2008)1/002
<p>Article I of the Protocol of cooperation on the creation of the Regional School of Public Administration sets out the general cooperation objectives, and article II 1 a) specifies further the obligation to develop activities “stimulating cooperation between public administration institutions from the region and similar institutions in the European Union, as well as participation in international networks”.</p> <p>Pursuant those objectives, and after due consultation with the Steering Committee Members and the Chair, the ReSPA secretary developed additional training modules in 2007 (see document RESPA/SC(2007)3/001).</p> <p>Pursuant the international networking objectives, the secretary has organised for the Steering Committee Members to participate in a selection of European and international professional networking events (see RESPA/SC(2007)3/001, RESPA/SC(2007)3/002, RESPA/SC(2007)3/003, RESPA/SC(2007)3/004, RESPA/SC(2007)3/005a, RESPA/SC(2007)3/005b, and RESPA/SC(2007)3/006).</p> <p>During this period, the secretary had the opportunity to enhance the NISPAcee-ReSPA relations. In particular, it was decided that the 2009 NISPAcee Annual conference could be jointly organised with ReSPA in Montenegro. The Secretary also explored with the established networks the possibilities and conditions of ReSPA's future membership to the IIAS organs (EGPA, IASIA). Membership to the professional network will only be possible when ReSPA is granted a legal existence in its future host country.</p> <p>Steps have been taken with EIPA so that the ReSPA signatories can gain observer status in EIPA's Board of Governors. Finally, the Centre for European Perspective, Ljubljana, expressed interest to develop cooperation with ReSPA.</p> <p>The Chair acknowledged the cooperation and networking achievements, invited the Secretary to continue its efforts toward the inclusion of ReSPA in the established professional networks and invited the Schools of Public Administration of the region to develop further intra-regional cooperation.</p>	

5. Report by a Sigma expert on the Public Procurement project.	ReSPA/SC(2008)1/002-1
<p>In its 5th Session, the Secretary of the ReSPA Steering Committee informed the Steering Committee of the finalisation of the report on the need for training in the field of Public Procurement. The decision to initiate this analysis was taken at the first ReSPA meeting of the Heads of Schools of Public Administration, held in Ljubljana in June 2007. The ReSPA team at the OECD cooperated with Sigma as well as with the ILO-ITC in the preparation of the report. A conference took place in November 2007 at the ILO-ITC convening Senior Public Procurement Experts from the Western Balkans region.</p> <p>A Sigma expert presented the findings of the report which was prepared by Sigma, ILO and ReSPA experts.</p> <p>The Chair explained the existing funding mechanisms and their associated time and programming constraints. The Chair acknowledged the report and thanked the experts for the work done. It informed the Steering Committee of the coordination process within the European Commission and of the funding decision to be taken for the 7th session of the Steering Committee.</p>	

6. Adoption of the Work Programme 2007.	RESPA/SC(2007)1/004
<p>The work programme for 2008 was adopted by the Steering Committee with one suggestion by the Chair: it is suggested to increase the number of training days in 2008 so as to reach the same level of training activities in 2008 as in 2007.</p> <p>The following sessions of the Steering Committee will take place:</p> <ul style="list-style-type: none"> ○ Sessions of the Steering Committee: <ul style="list-style-type: none"> ● 7th session, Maastricht, 23-24 April 2008 ● 8th session, Danilovgrad, early May 2008 (TBC) ● 9th session, Sarajevo, 5 November 2008 <p>The draft programme of training activities discussed in Pristina had to be reviewed and adjusted so that the 2008 ReSPA budget can cope with the emerging costs of Institution Building in 2008. The agreed work programme of ReSPA for 2007 will be the following:</p> <p>Training modules will be organised on:</p> <ul style="list-style-type: none"> ○ Policy advisory techniques, February 2008, Zagreb, in cooperation with NISPAcee; ○ The European Civil Service, March 2008, Caserta, in cooperation with SSPA; ○ Public finance for non budget specialists, October 2008, Ljubljana, in cooperation with CEF ; ○ Training Management, first half of 2008, dates and modalities TBC, Athens, in cooperation with EKKDA; ○ Summer School on European Integration, June-July 2008, Bruges, in cooperation with the College of Europe; <p>The ReSPA Annual Conference.</p> <p>The Government of Serbia agreed to host the ReSPA Annual Conference in September 2008. The Chair invited the Steering Committee Members to propose, in writing, the themes of the Annual Conference. The Chair asked the Secretary to wait until the 7th session of the Steering Committee (April 2008) before an exact date and theme be decided upon.</p> <p>Annual Meeting of the Heads of School of Public Administration in the Region.</p> <p>The Chair welcomed the invitation of Albania to host the second ReSPA meeting of the Heads of Schools of Public Administration of the Region in June 2008. The Chair invited the Secretary to explore budget possibilities to invite 2 representatives per signatory at that meeting. It was agreed to devote the meeting to the Training Needs Assessment techniques and Skills. The Secretary will circulate a questionnaire to that effect prior to the meeting.</p> <p>Second ReSPA Meeting with the Schools of Public Administration from the EU Member States.</p> <p>The second ReSPA meeting with the EU Schools and Institutes of Public Administration will take place at EIPA in Maastricht, on 23 April 2008.</p> <p>Following the meeting with the EU Schools and Institutes of Public Administration, and budget allowing, additional modules will be organised in the ReSPA framework.</p>	

7. Institutionalisation of ReSPA.	RESPA/SC(2007)1/003
<p>Following the recommendation of the expert committee which met in Paris on 16 – 17th January 2008, the Steering Committee was invited to decide on the future location of ReSPA in phase 2 between the 3 shortlisted candidacies. After the three presentations, a first round of vote gave the absolute majority to Montenegro. There was a decision taken by the Steering Committee Members to confirm this result by consensus.</p> <p>The chair asked the Secretary to work in cooperation with the Host Country and the EC services to elaborate the annual budget of ReSPA in Phase 2. For this reason Montenegro is invited to prepare a draft budget on the operational cost of the premises of school and its dormitory, within the next 15 days.</p>	

<p>8. Any other business.</p> <p>No other point has been put on the agenda by Steering Committee Members. The Chair thanked everybody, confirmed the date of the next session of the Steering Committee (23-24 April 2007 in Maastricht) and closed the meeting.</p>
--

Annex 1

List of participants at the 6th ReSPA Steering Committee Meeting

Paris, France, 30-31 January 2008

Participants list for 6th ReSPA Steering Committee Meeting

Alphabetical Order

Paris, 30 and 31 January 2008

Albania

Mrs. Blerta SELENICA

Director
Department of Public Administration (DoPA)
Ministry of Interior
Sheshi Skenderbej Nr.3
Tirana

Tel: +355 4 23 59 37 / +355 4 228498

Fax: +355 25 12 41

Email: bselenica@moi.gov.al
av.blerta@yahoo.com

Bosnia and Herzegovina

Mr. Niko GRUBESIC

Deputy Minister
Sector for Strategic Planning, Aid Coordination and
European Integration
Ministry of Justice
Trg BiH 1
71000 Sarajevo

Tel: +387 33 22 35 05

Fax: +387 33 22 35 07

Email: niko.grubestic@mpr.gov.ba

Croatia

Mr. Davor LJUBANOVIC

Director
Civil Service Training Centre
Republic of Croatia - Central State Office for
Administration
Maksimirska 63
10000 ZAGREB

Tel: +385 1 235 7671

Fax: +385 1 235 689

Email: dljubanovic@uprava.hr

the former Yugoslav Republic of Macedonia

Mr. Metodija DIMOVSKI

Secretary General
Civil Service Agency
Jurij Gagarin 15
10000 Skopje

Tel: + 389 2 30 94 231

Fax: + 389 2 3082 937

Email: m.dimovski@ads.gov.mk

KOSOVO (UNDER UNSCR 1244)

Mrs. Venera HAJRULLAHU

Advisor to the Prime Minister
Office of the Prime Minister
Central Government Building
10000 Prishtina

Tel: +377 44 655 869

Email: hajrullahu.venera@ks-gov.net

Montenegro

Ms. Jadranka DJURKOVIC

Deputy Director
Human Resources Management Authority
Government of the Republic of Montenegro
Jovana Tomasevica b.b.
Podgorica

Tel: +382 81 20 22 90

Fax: +382 81 20 22 90

Email: jadranka.djurkovic@uzk.cg.yu

Serbia

Ms. Mila Cipovic

Head Of Division
Serbian European Integration Office
Nemanjina 34
11 000 Belgrade

Tel: +381 11 306 1112

Email: mila@seio.sr.gov.yu

EUROPEAN COMMISSION

Mr. Jan TRUSZCZYNSKI

Deputy Director General
DG Enlargement
European Commission
Rue de la Loi 200
1049 Brussels

Tel: +32 2 229 8754

Email: jan.tryszczynski@ec.europa.eu

Mr. José Antonio TORRES LACASA (Chair)

Deputy Head of Unit
DG Enlargement - D3 Regional Programmes
European Commission
Rue de la Loi/Wetstraat 170
Brussels

Tel: +32 (2) 295 0596

Fax: +32 (2) 299 2198

Email: jose-antonio.torres-lacasa@ec.europa.eu

Ms. Sofia PAPANTONIADOU

DG Enlargement - D3 Regional Programmes
European Commission
Rue de la Loi 200
1049 Brussels

Tel: +32 2 299 8916

Fax: +32 2 299 8503

Email: Sofia.PAPANTONIADOU@ec.europa.eu

ReSPA

M. Nicolas DUBOIS

Secretary to the Steering Committee
ReSPA
OECD
2 rue André-Pascal
75016 Paris

Tel: +(33-1) 45 24 13 92
Fax: +33 1 45 24 13 05
Email: Nicolas.DUBOIS@oecd.org

Ms. Maggie REDMOND

Assistant
ReSPA
OECD
2 rue André-Pascal
75016 Paris

Tel: +(33-1) 45 24 83 56
Fax: +33 1 45 24 13 05
Email: Maggie.REDMOND@oecd.org

Ms. Inga STEFANOWICZ

Administrator
ReSPA
OECD
2 rue André-Pascal
75016 Paris

Tel: +(33-1) 45 24 97 51
Fax: +33 1 45 24 13 05
Email: Inga.STEFANOWICZ@oecd.org

Ms. Liz WARD

Administrative Assistant
ReSPA
OECD
2 rue André-Pascal
75016 Paris

Tel: +(33-1) 45 24 13 73
Fax: +33 1 45 24 13 05
Email: Liz.WARD@oecd.org

Other

Ms. Ivana DULCIC

Interpreter

Email: idulcic@yahoo.com