

ADMINISTRATIVE COMPLIANCE GRID

Contract title:	Procurement of visibility materials	Publication reference:	RESPA/EC/SUP/01-25
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Tender number	Name of tenderer	Is the tenderer (consortium) nationality ¹ eligible? (Y/N)	Is the documentation complete? (Y/N)	Is the language as required? (Y/N)	Is the tender submission form complete? (Y/N)	Is the tenderer's declaration signed (by all consortium members if a consortium)? (Yes/No/ Not Applicable)	Declaration(s) of honour included? (Yes/No)	Other administrative requirements of the tender dossier? (Yes/No/Not applicable)	Overall decision? (Accept / Reject)
1									
2									

Evaluator's name and signature	
Evaluator's name and signature	
Date	

¹ If the tender has been submitted by a consortium, the nationalities of **all** the consortium members must be eligible.