



CONTEST RULES

1 | GENERAL CONTEST RULES

- ReSPA-OECD/SIGMA PA AWARDS 2020 looks for inspiring solutions that have strengthened governments' adaptability in dealing with emergencies such as coronavirus (COVID-19).
- When submitting a project, the project owners accept the rules of the ReSPA-OECD/SIGMA PA AWARDS 2020.
- Submissions that violate international copyright provisions will be excluded.
- ReSPA-OECD/SIGMA PA AWARDS 2020 cannot be held liable for accepted submissions and their contents and rights.

2 | WHO CAN APPLY / BE NOMINATED?

- ReSPA-OECD/SIGMA PA AWARDS 2020 is open to public sector institutions at the national level from all ReSPA Members (Albania, Bosnia and Herzegovina, North Macedonia, Montenegro, Serbia) and Kosovo* . The call is also open for the sub-national and local level in case there is proved connection (collaboration / partnership / transfer of knowledge) with a PA institution at the national level.
- In the case of public-private partnerships, the lead nominee must be a public sector institution.
- Individuals cannot participate in the award.

* This designation is without prejudice to positions on status, and is in line with UNSCR 1244 and ICJ Advisory opinion on the Kosovo Declaration of independence



3 | APPLICATION AND SUBMISSION OF PROJECTS TO THE ReSPA-OECD/SIGMA PA AWARDS

- Third party nomination: Application for the award is possible through nomination by a public sector institution, school of public administration and public governance, academia, Non-Governmental Organisations (NGOs), private sector entities, UN agencies, etc.
- Public sector institutions can also directly apply to the award.
- Registration, including submitting project information, must be completed online via the ReSPA-OECD/SIGMA PA AWARDS contest platform.
- Deadline for applications is July 24, 2020.
- Submitting a solution/project/initiative does not entitle the public sector institution to any benefits. There is no way of challenging this decision legally.
- Only submitted and fully filled in applications will be considered by the award Jury. The organisers of the award have a right to ask the applicants to provide missing information.
- Submission is free of charge.
- Each application may include in addition to the questionnaire (a) an internal or external evaluation/ report or similar document that highlights the results and impact of the initiative (b) letters of reference written by a third party, etc.

4 | WHICH INITIATIVES ARE SUITABLE FOR ReSPA-OECD/SIGMA PA AWARDS?

- The initiative must support enhancement of the adaptability of government during emergencies, have proven to be effective in managing the coronavirus (COVID-19) crisis and shall comply with the award category mentioned above.
- The initiative must have been implemented with demonstrated and documented results.
- In case of multiple submissions by the same organisation, each initiative requires a separate registration.
- PA Awards can only be conferred to public sector institutions that have ownership of the nominated initiatives.
- Consultancy companies or other types of organisations working on a consultancy basis are not eligible for the PA Awards.
- The award is only given to the institution that is responsible for implementing the initiative.
- In the case of public-private partnerships, the PA Award goes to the public sector institution.

5 | EXPLOITATION RIGHTS AND COPYRIGHTS

- By submitting a project to the ReSPA-OECD/SIGMA PA AWARDS, the applicant provides the award organisers with the exploitation rights for the submitted videos, pictures and other content for non-commercial use for the promotion of the nominated product, presented in print, broadcast and any other forms of media, as well as for events.
- The applicant must own the copyright of all pictures, sounds, contents etc. related to application. All software used must be licensed.

6 | CONTEST LANGUAGE

The official language of the Contest is English. Therefore, the initiative, as well as supporting documents, will be carried out using only the English language.



7 | EXCLUSION AND DISQUALIFICATION OF SUBMISSIONS FROM THE AWARD

- Incomplete submissions and those not in line with the award rules and conditions will be withdrawn from the selection process. There is no legal recourse possible against the decision of disqualification for the below reasons. The applicants will be informed in a timely manner if their application is withdrawn from the selection process.
- Conditions leading to the immediate disqualification of the contest are:
 - conflict of interest and non-adherence to the process by those concerned;
 - presentation of misleading and false information and supporting documents;
 - inability to provide sufficient documentation to review the initiative;
 - unethical behaviour, including undue pressure on any person involved in the evaluation and selection process;
 - lack of ownership of creative rights or infringement of copyrights of others;
 - false registration information, non-confirmation to the rules of the contest guidelines.

8 | WINNERS SELECTION & JURY PROCESS

The awardees will be selected from all submissions in each respective category through the jury process as published on the website. No legal recourse is possible against the jury decision.